

THE COLLECTION OF DECISIONS AND MEASURES
UNIVERSITY OF SOUTH BOHEMIA IN ČESKÉ BUDĚJOVICE

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**RECTOR'S MEASURE ESTABLISHING THE RULES FOR AWARDING OF HONORARY DEGREES,
HONORARY TITLES, AND COMMEMORATIVE MEDALS AND SCIENTIFIC AND PEDAGOGICAL AWARDS
OF THE UNIVERSITY OF SOUTH BOHEMIA IN ČESKÉ BUDĚJOVICE**

PART ONE

GENERAL PROVISIONS

Article 1

Subject of regulation

(1) These Regulations for the award of honorary degrees, honorary titles, commemorative medals and scientific and pedagogical awards of the University of South Bohemia in České Budějovice (hereinafter referred to as "the Regulations") regulates the procedures for awarding honorary degrees, honorary titles, commemorative medals and scientific and pedagogical awards of the University of South Bohemia in České Budějovice (hereinafter referred to as "USB").

Article 2

Honorary degrees, honorary titles and commemorative medals awarded at USB are:

- (a) Doctor honoris causa,
- (b) professor honoris causa,
- (c) professor emeritus,
- (d) commemorative medals of USB and the faculties.

Article 3

Award of the results of scientific activities

- (1) USB highly values the scientific work of its staff and students, and reflects this pride in, among other things, the following the scientific awards which it bestows annually on the best of them.
- (2) Scientific awards at the USB shall be granted for outstanding research and popularisation achievements in the field of science and research.
- (3) Scientific awards at the USB shall be granted by the Rector on the proposal of the advisory boards specified below.

Article 4

Awards for the results of teaching activities

- (1) USB highly values the teaching work of its staff, and this pride is reflected, inter alia, in pedagogical awards which it presents annually to the best of them.

(2) Pedagogical awards at USB shall be granted for outstanding results of pedagogical activities of USB staff.

(3) Pedagogical awards at USB shall be conferred by the Rector on the proposal of the advisory boards specified below.

PART TWO

HONORARY RANKINGS AND HONORARY TITLES

Article 5

Doctor honoris causa

1. The honorary degree of doctor honoris causa (abbreviated as "Dr. h.c." after the name) shall be conferred to personalities who have made a significant national and international contribution to the development of science and culture or otherwise for the benefit of mankind.

2. A proposal for the award of the honorary degree of doctor honoris causa may be submitted by:

(a) the Rector,

(b) members of the Scientific Board of the USB,

(c) the scientific boards of the USB faculties.

3. A proposal for the award of the honorary degree of doctor honoris causa must contain the following:

(a) the name of the scientific discipline to be appointed,

(b) a professional curriculum vitae of the proposed candidate, focusing on his/her work in higher education work, scientific and research work and other creative work,

(c) the rationale for the proposal, including the benefits to the USB.

4. The award of the honorary degree of doctor honoris causa is decided by the USB Scientific Board.

5. The honorary degree of Doctor honoris causa may be conferred only if the proposed candidate agrees expresses his/her consent. The consent of the proposed person shall be requested by the Rector after the preliminary approval of the USB Scientific Board.

6. The award of the honorary degree of doctor honoris causa shall be made at a solemn academic ceremony. The form of the ceremony shall be determined by the Rector. If, for serious reasons, the candidate is unable to attend the ceremony he or she may be represented.

Article 6

Professor honoris causa

(1) The honorary degree of Professor honoris causa (abbreviated "prof. h. c." after the name) is conferred by the Rector to internationally renowned personalities who have not previously held a position at the USB, but who have nevertheless have made a significant contribution to the development of pedagogical or creative activities at USB or have collaborated in a significant way with leading USB professors and research teams. The honorary professor is may be an active or former academic or research staff member of a university or other research organization in the Czech Republic or abroad.

(2) A proposal for the award of the rank of professor honoris causa, including a justification, shall be submitted to the Rector by the Dean.

(3) The proposal for the award of the honorary rank of professor honoris causa must contain the following elements:

(a) the name of the scientific discipline to be appointed,

(b) a professional curriculum vitae of the proposed candidate, focusing on his or her work in higher education work, scientific and research work and other creative work,

(c) a justification for the proposal, including the contribution to the University.

(4) If the required conditions for the award of the honorary degree of professor honoris causa are met, the following shall be submitted the Rector shall submit the proposal to the USB Scientific Board. Taking into account its opinion, the Rector shall decide whether the honorary degree shall awarded.

(5) The Rector shall deliver the decree on the award of the honorary degree of professor honoris causa. The presentation of the decree shall take place at an academic ceremony, the form of which shall be determined by the Rector. If, for serious reasons, the candidate is unable to attend the ceremony he or she may be represented.

Article 7

Professor Emeritus

(1) The honorary title of Professor Emeritus (abbreviated as "prof. em." after the name) shall be conferred by the Rector to a professor who has retired from employment at USB or who is retired and was formerly employee of the University.

(2) Professors emeritus shall be appointed by the Rector on the proposal of the dean of the relevant faculty after the opinion of the scientific board of that of the faculty.

(3) A proposal for the award of the honorary title of professor emeritus must contain the following elements:

- (a) the name of the scientific field for appointment,
 - (b) a professional curriculum vitae of the proposed candidate, focusing on his or her work in higher education work, scientific and research work and other creative work,
 - (c) a justification for the proposal, including the contribution to the University,
 - (d) evidence of qualifications.
- (4) The decree conferring the honorary title of Emeritus Professor shall be presented by the Rector. The presentation of the decree shall be carried out in a ceremonial manner to be determined by the Rector. If for serious reasons the candidate is unable to attend the ceremony for a serious reason, he or she may be represented.

Article 8

Commemorative Medals of the USB and Faculties

- (1) The USB and the faculties shall award commemorative medals of the University and the faculties to academic staff, students and other persons who have made a significant contribution to the development of the USB or the faculty in the field of education, science or academic freedom.
- (2) A proposal for the award of a commemorative medal may be submitted by:
- (a) the rector,
 - (b) the dean,
 - (c) the USB Scientific Board and the Scientific Boards of individual faculties.
- (3) The Rector decides on the award of the USB commemorative medal, the Dean decides on the award of the faculty commemorative medal.
- (4) USB commemorative medals are awarded by the Rector or the Vice-Rector authorised by the Rector in a ceremonial manner.
- At the same time as the USB commemorative medal, a diploma of the award of the USB commemorative medal is presented.
- (5) Faculty commemorative medals are presented by the dean or his/her authorised representative in a ceremonial manner.
- The diploma of the Faculty's commemorative medal shall be awarded simultaneously with the Faculty's commemorative medal.

PART THREE
SCIENTIFIC AWARDS

Article 9

Scientific awards

(1) Awards for the results of scientific, research and other creative activities may be granted in four disciplines categories:

- natural sciences,
- agricultural and fisheries sciences,
- social sciences,
- humanities.

(2) The scientific awards referred to in Article 9 par. 1 of these Regulations may be awarded in two categories:

- USB academic staff,
- USB students.

(3) USB highly values the tradition of scholarship in the South Bohemian region and therefore names its scientific awards in the following disciplinary categories:

- Zdeněk Veselovský Prize in Natural Sciences, in honour of one of the most important Czech Zoologist, who, among other things, worked at nowadays Faculty of Science of the USB,
- The Jakub Krčín Prize in Agricultural and Fishery Sciences, in honour of the Regent of Rožmberk and one of the most famous Czech fishermen,
- The Jiří František August Buquoy Prize in Social Sciences, in honor of the Austrian and Czech economist, scientist, writer, entrepreneur and inventor,
- the Robert Sak Prize in the Humanities, in honour of the eminent Czech historian who, among other things who worked at the Faculty of Education and the Faculty of Arts of the USB.

(4) Scientific awards are given for outstanding results of research activities, including scientific publications or results of applied research (e.g. patents). Student prizes may also be awarded for outstanding Bachelor's, Master's or Doctoral theses.

Article 10

Awards for Popularisation of Science

- (1) Up to three awards for the popularisation of science may be awarded annually, without distinction of discipline or age categories.
- (2) USB highly values the tradition of scholarship in the South Bohemian region and therefore names its awards for popularization of science as the Jana Anna Kateřina Zátková Award, in honor of the eminent social activist and fighter for women's rights, co-founder and long-time chairwoman of the České Budějovice Women's Association Ludmila, who, among other things, was involved in promoting women's education.
- (3) The Jana Anna Kateřina Zátková Prize is awarded for an outstanding popular work of monographic of a popularization work that brings a selected field of science to a wider readership, or for a series of popularization articles, media appearances or popularization lectures that promote science in general or a specific discipline.

Article 11

Submission of proposals

- (1) Each faculty of the USB may enter no more than three duly justified proposals. The proposer is the dean or vice-dean with the science and research agenda of the respective faculty.
- (2) The main author of a research result or the main protagonist of another popularising scientific activity must be a USB employee who is in the main contract of employment at USB or a USB student (in the case of co-authorship, emphasis is placed on a significant share of USB staff and students). special consideration, the award may also be granted to an emeritus professor of USB who, at the time of the award is not in an employment relationship with USB.
- 3) The following may be proposed for award: the results of research activities or popularization monographs published within three years preceding the submission deadline or in the year of submission. In the case of other popularization activities, activities carried out during the year preceding the the deadline for submission of proposals or in the year of submission may be proposed for award.
- (4) A proposal for an award for a specific result of research or popularisation activity may be submitted only once.
- (5) Proposals shall be submitted on the proposal sheets attached to this measure. In the case of a publication the proposal must be accompanied by a copy of the publication. It is recommended that the proposal be accompanied by a review, if any, of the publication. Proposals should be submitted to the Science and Research Department of the Rectorate of the USB by 30 April of the given year.
- (6) Submitted proposals will be discussed by the Vice-Rector for Science and Research together with the Vice-Deans with the science and research agenda and shall jointly decide the order of these

proposals. These rankings will then be submitted to the Rector for final selection of the proposals to be awarded.

(7) No more than one award may be made in each category presented.

Article 12

Components of the award

(1) The award ceremony takes place at the annual opening ceremony of the USB academic year.

(2) The award shall include a diploma, a graphic print and a financial reward. The financial award is paid to the awarded staff, students or emeritus professors of USB. The amount of the financial reward is determined annually by the Rector of USB.

(3) The financial reward shall be paid to the laureates in the month following the award from the budget part of the of the Rectorate of USB, which is allocated to the Department of Science and Research.

PART FOUR

TEACHING AWARDS

Article 13

Pedagogical awards

(1) Pedagogical achievement awards may be given in two categories:

- for excellence in teaching,
- for outstanding, state-of-the-art undergraduate textbooks.

(2) USB highly values the tradition of education in the South Bohemian region and therefore names its pedagogical awards as the Jarloch Prize, in honor of a distinguished educational leader and the first South Bohemian chronicler, abbot and co-founder of the Milev monastery Jarloch (1165-1228).

Article 14

Submission of proposals

(1) Each faculty of the USB may each year submit no more than one application for the Jarloch Prize for Excellence in Teaching two duly substantiated proposals. The proposer shall be the student section of the Academic Senate of the faculty concerned. In addition, the student section of the Academic Senate of USB may submit up to two duly justified proposals.

(2) Any faculty of USB may for the Jarloch Prize for outstanding, state-of-the-art undergraduate textbooks, submit no more than two duly justified proposals each year. The proposer is the dean or vice dean with a study agenda of the faculty concerned.

(3) The proposed faculty member or lead author of the proposed textbook must be a USB faculty member who is in the main employment at USB (in the case of co-authorship of a textbook, emphasis is placed on a significant contribution of staff USB). In cases worthy of special consideration, the award may also be given to an emeritus professor of the USB who is not employed by the USB at the time of the award.

(4) University textbooks published during the three years preceding the deadline may be proposed for the award of the submission of proposals or in the year of submission of the proposal.

5) The Jarloch Prize can only be obtained once in each category.

(6) Proposals shall be submitted on the proposal sheets attached hereto. The proposal for university publication must be accompanied by a copy of the publication. It is recommended that the proposal is accompanied by a documented review of the publication. Proposals are to be submitted to the Office of Study Activities of the USB Rectorate by 30 April of the year given.

(7) Submitted proposals will be discussed by the Vice-Rector for Studies together with the Vice-Deans with the Study Agenda and together they will decide the order of these proposals. These orders will then be forwarded to the Rector for final selection of proposals that will be awarded.

(8) No more than two awards may be awarded in each category announced.

Article 15

Components of the award

(1) The presentation of pedagogical awards takes place at the annual opening ceremony of the USB academic year.

(2) The award includes a diploma, a special medal and a financial reward. The financial reward is given to awarded staff members or emeritus professors of USB. The amount of the financial reward is specified annually by the Rector of USB.

(3) The financial reward will be paid to the laureates in the month following the award from the budget part of the Rectorate, which is allocated to the Office for Study Activities of the USB Rectorate.

PART FIVE

TRANSITIONAL AND FINAL PROVISIONS

- 1) In 2023, the awarding of the Jana Anna Kateřina Zátková Prize will be decided by the USB management on the basis of proposals of the Vice-Deans with a scientific agenda. The award will then be presented at the opening ceremony of the USB academic year held on 3 October 2023.
- (2) In the year 2023, the Jarloch Prize will be decided by the USB management on the basis of proposals from the Vice-Deans with study agenda. The award will then be presented at the opening ceremony of the USB academic year held on 3 October 2023.
- (3) Records of all honorary degrees and honorary titles awarded are kept at the Science and Research Department of the Rectorate of USB, documentation on commemorative medals awarded by the Rector of USB is kept in the Office of the Rector. Documentation on commemorative medals awarded by faculties is kept at the faculties.
- (4) Documentation of all scientific awards is kept at the Science and Research Department of the USB Rectorate. Documentation of all pedagogical awards is kept at the Office for Study Activities of the USB Rectorate.
- (5) The awarding of scientific and pedagogical awards is announced on the USB website.
- (6) This measure repeals measure R 396 of 14 February 2019 and measure R 447 of 8 October 2020.
- (7) These Regulations shall enter into force on 1 July 2023.

Prof. PhDr. Bohumil Jiroušek, Dr.

Rector

Prepared by: Vice-Rector for Science and Research

Distribution list: deans of USB faculties, vice-deans with the agenda of science and research and with the agenda of studies of USB faculties

Annexes: proposal sheets for individual scientific and pedagogical awards