



COLLECTION OF DECISIONS AND ORDINANCES OF THE UNIVERSITY OF SOUTH BOHEMIA IN ČESKÉ BUDĚJOVICE

Number R 524

Date 30 June 2023

RECTOR'S ORDINANCE SETTING THE REGULATIONS FOR THE AWARD OF HONORARY DEGREES, HONORARY TITLES, COMMEMORATIVE MEDALS AND SCIENTIFIC AND TEACHING AWARDS OF THE UNIVERSITY OF SOUTH BOHEMIA IN ČESKÉ BUDĚJOVICE

PART ONE GENERAL PROVISIONS

Article 1

Subject matter

(1) These Regulations for the award of honorary degrees, honorary titles, commemorative medals and scientific and teaching awards of the University of South Bohemia in České Budějovice (hereinafter referred to as 'Regulations') regulate the procedures for the award of honorary degrees, honorary titles, commemorative medals and scientific and teaching awards of the University of South Bohemia in České Budějovice (hereinafter referred to as 'USB').

Article 2

Honorary degrees, honorary titles and commemorative medals

(1) The honorary degrees, honorary degrees and commemorative medals awarded at USB are:

- (a) Doctor honoris causa,
- (b) Professor honoris causa,
- (c) Professor Emeritus,
- (d) USB and faculty commemorative medals.



Article 3

Awards for the results of scientific activities

- (1) USB highly values the scientific work of its staff and students, and this pride is reflected, among other things, in the scientific awards it gives each year to the best of them.
- (2) Scientific awards at USB are given for outstanding research and popularisation achievements in the field of science and research.
- (3) Scientific awards at USB are granted by the Rector on the proposal of the advisory boards specified below.

Article 4

Awards for the results of teaching

- (1) USB highly values the teaching work of its staff, and this pride is reflected, among other things, in the teaching awards it gives to the best of them each year.
- (2) Teaching awards at USB are given for excellence in teaching by USB staff.
- (3) Teaching awards at USB are conferred by the Rector on the recommendation of the advisory boards specified below.

PART TWO

HONORARY DEGREES AND HONORARY TITLES

Article 5

Doctor honoris causa

- (1) The honorary degree of doctor honoris causa (abbreviated as 'dr. h. c.' following the name) is awarded to figures who have made a significant contribution to the development of science, culture or otherwise to the benefit of humankind on a national and international scale.
- (2) A proposal for the award of the honorary degree of Doctor honoris causa may be submitted by:
 - (a) Rector,
 - (b) Members of the USB Scientific Board,
 - (c) Scientific Boards of USB faculties.
- (3) The proposal for the award of the honorary degree of Doctor honoris causa must contain the following elements:
 - (a) the name of the discipline for the appointment,
 - (b) a professional curriculum vitae of the proposed candidate focusing on his/her work in higher education teaching, scientific and research work and other creative work,



(c) the justification for the proposal, including the benefits for USB.

(4) The award of the honorary degree of Doctor honoris causa is decided by the USB Scientific **Board**.

(5) The honorary degree of Doctor honoris causa may be conferred only if the proposed candidate agrees to it. The consent of the proposed person shall be requested by the USB Rector after the preliminary approval from the USB Scientific **Board**.

(6) The award of the honorary degree of Doctor honoris causa is made at a solemn academic ceremony, the form of which is determined by the Rector. If the candidate is unable to attend the ceremony for serious reasons, he or she may be represented.

Article 6

Professor honoris causa

(1) The honorary degree of Professor honoris causa (abbreviated as 'prof. h. c.' following the name) is awarded by the Rector to internationally renowned figures who have not had a previous employment relationship at USB, yet have made a significant contribution to the development of education or creative activities at USB or have collaborated in a significant way with leading USB professors and research teams. An active or former academic or scientific staff member of a higher education institution or other research organisation in the Czech Republic or abroad may become a professor honoris causa.

(2) The proposal for the award of the degree of Professor honoris causa, including the justification, is submitted to the Rector by Deans.

(3) A proposal for the award of the honorary degree of Professor honoris causa must contain the following elements:

(a) the name of the discipline for the appointment,

(b) a professional curriculum vitae of the proposed candidate focusing on his/her work in higher education teaching, scientific and research work and other creative work,

(c) the justification for the proposal, including the benefits for USB.

(4) If the required conditions for the award of the honorary degree of Professor honoris causa are met, the Rector submits a proposal to the USB Scientific **Board** and, taking into account its opinion, decides whether or not the honorary degree will be awarded.

(5) The decree conferring the honorary rank of Professor honoris causa is presented by the Rector. The decree shall be presented at a solemn academic ceremony, the form of which shall be determined by the Rector. If, for serious reasons, the candidate is unable to attend the ceremony, he or she may be represented.



Article 7

Professor Emeritus

(1) The honorary title of Professor Emeritus (abbreviated 'prof. em.' following the name) is awarded by the Rector to a professor who has retired from employment at USB or who is retired and was formerly an employee of USB.

(2) Professors Emeriti are appointed by the Rector on the proposal of the Dean of the relevant faculty upon the opinion of the scientific board of that faculty.

(3) The proposal for the award of the honorary title of Professor Emeritus must contain the following elements:

(a) the name of the discipline for the appointment,

(b) a professional curriculum vitae of the proposed candidate focusing on his/her work in higher education teaching, scientific and research work and other creative work,

(c) the justification for the proposal, including the benefits for USB,

(d) proof of qualification.

(4) The Rector presents the decree conferring the honorary title of Professor Emeritus. The presentation of the decree shall be carried out in a ceremonial manner to be determined by the Rector. If the candidate is unable to attend the ceremony for serious reasons, he or she may be represented.

(5) Professors Emeriti have the right to participate in creative activity at USB and may use its facilities and information technology for this purpose. Appointment as Professor Emeritus does not give rise to any employment rights. Professors Emeriti have the right to be given the floor at a meeting of the USB academic community.

Article 8

USB and faculty commemorative medals

(1) USB and the faculties award University and faculty commemorative medals to academic staff, students and other persons who have made a significant contribution to the development of USB or a faculty in the field of education, science or academic freedoms.

(2) A proposal for the award of the commemorative medal may be submitted by:

(a) Rector,

(b) Dean,

(c) USB Scientific Board and the scientific boards of the individual faculties.



- (3) The Rector decides on the award of the USB commemorative medal, and Deans decide on the award of the faculty commemorative medal.
- (4) USB commemorative medals are awarded by the Rector or Vice-Rectors in a ceremonial manner. The USB commemorative medal shall be accompanied by a certificate of the award of the USB commemorative medal.
- (5) Faculty commemorative medals are awarded by Deans or his/her authorised representative in a ceremonial manner. The faculty commemorative medal shall be accompanied by a certificate of the award of the faculty commemorative medal.

PART THREE

SCIENTIFIC AWARDS

Article 9 Scientific awards

- (1) Awards for the results of scientific, research and other creative activities may be granted in four disciplinary categories:
- natural sciences,
 - agricultural and fishery sciences,
 - social sciences,
 - humanities.
- (2) The scientific awards referred to in Article 9(1) of these Regulations may be awarded in two categories:
- USB academic staff,
 - USB students.
- (3) USB highly values the tradition of education in the South Bohemian region and therefore names its scientific awards in the individual disciplinary categories as follows:
- The Zdeněk Veselovský Award in Natural Sciences, in honour of one of the most important Czech zoologists, who, among other things, worked at the present USB Faculty of Science,
 - The Jakub Krčín Award in agricultural and Fishery Sciences, in honour of the Regent of Rožmberk and one of the most famous Czech founders of ponds,
 - The Jiří František August Buquoy Award in the Social Sciences, in honour of the Austrian and Czech economist, scientist, writer, entrepreneur and inventor,
 - The Robert Sako Award in humanities, in honour of the eminent Czech historian who worked, among other things, at the Faculty of Education and the Faculty of Arts of USB.
- (4) Scientific awards are given for outstanding research results, including scientific publications or applied research results (e.g. patents). Student awards can also be awarded for outstanding bachelor's, master's or doctoral theses.



Article 10

Award for science popularisation

(1) Up to three awards may be given annually for the popularisation of science, regardless of discipline or age.

(2) USB highly values the tradition of education in the South Bohemian region and therefore names its awards for the popularisation of science as the Jana Anna Kateřina Zátková Award, in honour of a prominent association official and fighter for women's rights, co-founder and long-time chairwoman of the Ludmila Women's Association in České Budějovice, who, among other things, was involved in supporting women's education.

(3) The Jana Anna Kateřina Zátková Award is awarded for an outstanding popularisation work of a monographic nature that brings a selected scientific field closer to a wider audience, or for a series of popularisation articles, media appearances or popularisation lectures that promote science in general or its specific field.

Article 11

Submission of proposals

(1) Each USB faculty may submit a maximum of three well-reasoned proposals for each category each year. The proposers are Deans or Vice-Deans with the science and research remit of the respective faculty.

(2) The main author of a research result or the main protagonist of another popularisation scientific activity must be a USB employee who has his or her full-time employment with USB or a USB student (in case co-authorship, emphasis is placed on a significant share of USB employees and students). In cases worthy of special consideration, the award may also be given to a USB Professor Emeritus who is not employed by USB at the time of the award.

(3) Research results or popularisation monographs published during the three years preceding the submission deadline or in the year of submission may be proposed for the award. In the case of other popularisation activities, activities carried out during the year preceding the submission deadline or the year of the submission may be proposed for the award.

(4) A proposal for an award for a specific result of research or popularisation activity can only be submitted once.

(5) Proposals shall be submitted on the proposal sheets attached to these Regulations. In the case of a publication, the proposal must be accompanied by a copy of the publication. It is recommended that the proposal be accompanied by a review of the publication, if one is available. Proposals shall be submitted to the Science and Research Office of the USB Rectorate by 30 April of the year in question.

(6) The Vice-Rector for Research and the Vice-Deans with the science and research remit shall discuss the submitted proposals and jointly determine the order of these proposals. These rankings will then be forwarded to the Rector for final selection of the proposals to be granted awards.

(7) No more than one award may be given in each category.



Article 12

Award components

- (1) The ceremonial presentation of scientific awards takes place at the annual USB celebration of the academic year's opening.
- (2) The award includes a certificate, a print, and a financial reward. The financial reward is paid to the recognised USB staff, students or Professors Emeriti. The amount of the financial award is set annually by the USB Rector.
- (3) The financial award will be paid to the laureates in the month following the award from the part of the USB Rectorate budget allocated to the Science and Research Office.

PART FOUR

TEACHING AWARDS

Article 13

Teaching awards

- (1) Awards for the results of teaching activities can be awarded in two categories:
 - for excellence in teaching,
 - for excellent, modern higher education textbooks.
- (2) USB highly values the tradition of education in the South Bohemian region and therefore names its teaching awards as the Jarloch Award, in honour of Jarloch 1165–1228), an important bearer of education and the first South Bohemian chronicler, abbot and co-founder of the Milev monastery.

Article 14

Submission of proposals

- (1) Each USB faculty may submit no more than two duly substantiated proposals for the Jarloch Award for Excellence in Teaching each year. The proposer is the student section of the Academic Senate of the respective faculty. In addition, the student section of the USB Academic Senate may also submit up to two duly substantiated proposals.
- (2) Each USB faculty may submit no more than two duly substantiated proposals for the Jarloch Award for Outstanding Modern Higher Education Textbook each year. The proposers are Deans or Vice-Deans with the student affairs remit of the faculty concerned.
- (3) The proposed educator or lead author of the proposed textbook must be a USB employee who has full-time employment with USB (in the case of co-authorship of the textbook, emphasis is placed on a significant USB employee contribution). In cases worthy of special consideration, the award may also be given to a USB Professor Emeritus who is not employed by USB at the time of the award.
- (4) Higher education textbooks published in the three years preceding the submission deadline or in the year of submission may be proposed for the award.



- (5) The Jarloch Award can only be received once in each category.
- (6) Proposals shall be submitted on the proposal sheets attached to this ordinance. The proposal for a higher education publication must be accompanied by a copy of the publication. It is recommended that the proposal be accompanied by a documented review of the publication. Proposals should be submitted to the Office of Study Activities of the USB Rectorate by April 30 of the year in question.
- (7) The Vice-Rector for Student Affairs and Vice-Deans with the student affairs remit shall discuss the submitted proposals and jointly determine the order of these proposals. These rankings shall be forwarded to the Rector for final selection of the proposals to be granted awards.
- (8) A maximum of two awards may be given in each category.

Article 15

Award components

- (1) The ceremonial presentation of teaching awards takes place at the annual USB celebration of the academic year's opening.
- (1) The award includes a certificate, a special medal, and a financial reward. The financial reward is paid to the recognised USB staff or Professors Emeriti. The amount of the financial award is determined annually by the USB Rector.
- (2) The financial award will be paid to the laureates in the month following the award from the portion of the USB Rectorate budget allocated to the USB Rectorate's Office of Study Activities.

PART FIVE

TRANSITIONAL AND FINAL PROVISIONS

- (1) In 2023, the awarding of the Jana Anna Kateřina Zátková Award will be decided by the USB management on the basis of proposals from Vice-Deans with the science remit. The award will then be presented at the opening ceremony of the USB academic year held on 3 October 2023.
- (2) In 2023, the awarding of the Jarloch Award will be decided by the USB management based on proposals from Vice-Deans with the student affairs remit. The award will then be presented at the annual USB celebration of the academic year's opening held on 3 October 2023.
- (3) Documentation of all honorary titles and honorary degrees awarded is kept at the USB Rectorate's Science and Research Office, documentation of commemorative medals awarded by the USB Rector is kept at the USB Rector's Office, and documentation of faculty commemorative medals is kept at the faculties.
- (4) Documentation of all scientific awards is kept at the USB Rectorate's Science and Research Office, and documentation of all teaching awards is kept at the USB Rectorate's Office of Student Activities.



- (5) The awards of scientific as well as teaching awards are announced on the USB website.
- (6) This ordinance repeals Ordinance R 396 of 14 February 2019 and Ordinance R 447 of 8 October 2020.
- (7) These Regulations shall take effect on 1 July 2023.

Prof. PhDr. Bohumil Jiroušek, Dr., m.p.
Rector

Prepared by: Vice-Rector for Science

Prepared by: Deans of USB faculties, Vice-Deans with the science remits and the student affairs remits of USB faculties

Annexes: proposal sheets for individual scientific and teaching awards