



COLLECTION OF DECISIONS AND ORDINANCES OF THE UNIVERSITY OF SOUTH BOHEMIA IN ČESKÉ BUDĚJOVICE

Number: R 645

Date: 4 September 2026

Rector's ordinance

on the status of USB sports representatives, conditions of studies and the provision of support to USB sports representatives

Article 1

Introductory provisions

1. This ordinance is issued for the purpose of supporting USB students with exceptional sporting talent.
2. The purpose of this ordinance is
 - a. to specify the granting of **an individual study plan** in accordance with Article 46 of the Study and Examination Regulations for Bachelor's and Master's degree programmes at the University of South Bohemia in České Budějovice (hereinafter referred to as the 'SER') to sports representatives of the University of South Bohemia in České Budějovice (hereinafter referred to as 'USB'),
 - b. to set out the conditions for the award of an exceptional scholarship in accordance with Article 8 of the Scholarship Regulations of the University of South Bohemia in České Budějovice (hereinafter referred to as the 'Scholarship Regulations')
 - i. to support the sporting training of students representing the Czech Republic (hereinafter referred to as the '**sporting training grant**');
 - ii. to support USB's sporting representation (hereinafter referred to as the '**scholarship to support USB's sporting representation**'),
 - iii. recognising medal-winning performances while representing USB in sport (hereinafter referred to as the '**medal scholarship**'),
 - c. as well as to specify the conditions for other forms of **financial support for graduates** with exceptional sporting talent **while representing the USB** (Article 11).





3. The Vice-Rector for Student Affairs is authorised **to interpret this ordinance**.

Article 2

USB sports representatives and graduates

1. For the purposes of this ordinance, a **USB sports representative** is a USB student who has been granted the status of a sports representative of the Czech Republic in accordance with the procedure set out in Article 45(1) and (2) of the Study Regulations (within the meaning of Section 54a(2) of Act No. 111/1998, on Higher Education Institutions and on Amendments and Supplements to Other Acts (Higher Education Act), as amended), or a USB student who, as at 1 September of the relevant academic year, meets at least one of the following criteria set out in points (a) to (c):
 - a. **actively practises an individual or team sport** included in the programme of the forthcoming Summer or Winter Olympic, Paralympic or Deaflympic Games or the World University Games (Universiade), and, in the relevant discipline,
 - i. has taken part in the most recent European Championships, World Championships or the relevant Olympic, Paralympic or Deaflympic Games, or
 - ii. has taken part in the World University Championships, or
 - iii. has won a medal at the most recent Czech Republic Championships organised by the relevant sports federation, or
 - iv. is enrolled in a youth sports centre, a high-performance youth sports centre or an academy established by the relevant sports federation;
 - b. **actively practises an individual or team sport** not covered by point (a) and achieves exceptional sporting performance in that discipline, demonstrated in particular by winning a medal at the most recent World Championships, European Championships or other similarly significant international sporting competition, or by participating in the highest-level national competition in the relevant academic year; or
 - c. **has been nominated by USB** to represent the University at a national or international academic sporting competition.
2. For the purposes of this provision, a **graduate** is a former USB sports representative who has successfully completed their studies at USB in the semester in which the academic sports competition in which they represent USB takes place, or in the semester immediately preceding it, if, during the semester in which the academic sports





competition in question takes place, they have been admitted to another degree programme at USB but have not yet enrolled in it.

3. Fulfilment of the conditions set out in paragraph 1 or 2 is assessed, on the basis of documented sporting results, by the USB's university sport coordinator from the Department of Physical Education and Sport at the Faculty of Education, University of South Bohemia in České Budějovice (hereinafter referred to as the 'USB HEI sport coordinator'). The USB Rector appoints the USB HEI sport coordinator from among the members of the Board who are members of the Department of Physical Education and Sport at the Faculty of Education, University of South Bohemia in České Budějovice.

Article 3 Individual study plan

1. A sports representative of the Czech Republic (Article 2(1)) may, in accordance with Article 45(1) of the Study Regulations, make use of the provision for an individual study plan (Article 46 of the Study Regulations).
2. A sports representative of the USB who is not a sports representative of the Czech Republic (and who meets the conditions set out in Article 2(1)(a), (b) or (c)), **may**, depending on the circumstances – in particular with regard to the requirements of their sporting training and participation in sporting competitions – be granted, upon their request, **an individual study plan** in accordance with Article 46 of the Study Regulations, even if the Study Regulations do not expressly grant them the right to such a plan. In doing so, the procedure shall be carried out in accordance with Article 45(2) of the Study Regulations, with the proviso that, instead of a confirmation from the relevant sports organisation stating that they are a representative of the Czech Republic in a particular sport, the student shall submit documents confirming that they fulfil the relevant condition under Article 2(1)(a), (b) or (c).
3. An individual study plan is granted to a USB national sports representative **for the relevant semester**.
4. **The individual study plan** granted to a USB sports representative shall specify, in particular:
 - a. the right to individual deadlines for fulfilling ongoing study obligations or for sitting the final assessment test; the student exercises this right by agreement with the relevant lecturer;
 - b. the right to a reduction in compulsory attendance at lectures (Article 17(3) of the Study Regulations) to half the required amount; the relevant lecturer may make





- this reduction conditional upon the student completing an appropriate alternative assignment, or may accept it without requiring an alternative;
- c. the right to sit colloquia and examinations at any time during the academic year, subject to agreement with the relevant examiner; the examiner is obliged to allow the student to sit at least one regular and one resit examination.
5. **A reduction in compulsory attendance at lectures** pursuant to paragraph 4(b) may not be granted in the case of a module where the module coordinator demonstrates that, given the module's specific position within the curriculum or the specific teaching method used in that module, the module cannot be successfully completed with a reduced level of compulsory attendance. Any risks arising from absence from classes, such as a failure to achieve the relevant learning outcomes, are always borne by the student.
 6. A USB sports representative who is not a sports representative of the Czech Republic is also **entitled to a reduction in compulsory attendance** in accordance with paragraph 4(b) if an individual study plan has not been granted upon their request. Paragraph 5 also applies in such a case.
 7. **If a USB sports representative applies** for an individual study plan **no later than the deadline for finalising course enrolment**, the approved adjustment to their studies shall apply retrospectively from the start of the relevant semester, provided the application is granted. In the event of a late application or in the case of the right under paragraph 4(c), the adjustment shall apply only prospectively from the date of the favourable decision.

Article 4

Scholarship to support sporting training

1. **A USB sports representative** who has been granted the status of a sports representative of the Czech Republic (within the meaning of Section 54a(2) of the Higher Education Act) in accordance with the procedure set out in Article 45(1) and (2) of the Study Regulations may, upon application submitted by 31 October of the relevant academic year, be awarded a regular monthly scholarship to support their sporting training. If their application is submitted before this date, it shall be deemed to have been submitted on 31 October.
2. There is no legal entitlement to a scholarship to support sporting training; it will be awarded only to students nominated for the scholarship by the Board for a Healthy Lifestyle and Physical Activities of the University of South Bohemia in České Budějovice, established pursuant to [the relevant USB Rector's ordinance](#) (hereinafter referred to as





the 'Board'), and who fulfil the further conditions set out in paragraph 3. The documentation for the Board's assessment of applications is prepared by the USB's sports coordinator. The Board is authorised to propose scholarships under this article only for such a number of students as will ensure that the total amount of scholarships awarded to them does not exceed the funds allocated for scholarships to support sports training for the relevant academic year.

3. **The conditions for the award of a scholarship** to support sports training are as follows:
 - a. nomination by the Board (paragraph 2);
 - b. active representation of USB in national and/or international academic sports competitions held during the previous academic year; this does not apply if the student can demonstrate objective reasons for not participating in the relevant academic sports competitions;
 - c. promotion of USB as part of its marketing activities during the previous academic year; this does not apply if the student was not approached by USB or its faculty to undertake such promotion, or if they were unable to do so for objective reasons.
4. **A scholarship cannot be awarded to the extent** that the student's sporting training is funded from sources other than the student's own resources. The own resources of persons who have a maintenance obligation towards the student are also considered to be the student's own resources. A mandatory part of the scholarship application is a statutory declaration by the student stating that their sporting training is not supported by sources other than the student's own resources or specifying the extent to which it is supported by other sources (Article 9(6)(c)(i)).
5. The scholarship is awarded in the monthly amount specified in Annexe 2 **for the relevant academic year**, including retroactively (from September to August). The scholarship is awarded only for those months during which studies are in progress, provided that the student is enrolled for at least 16 days in each month.

Article 5

Scholarship to support USB's sports representation

USB's sports representatives may be supported by a one-off scholarship covering the necessary costs of participating in a one-off [academic sports competition](#) (Article 6) or recognising regular representation of USB in a University team participating in [a university sports league](#) (Article 7).





Article 6

Scholarship to support one-off representation of USB in sport

1. **A USB sports representative** may, **upon application**, be awarded a one-off grant to cover the directly incurred and reasonably necessary costs (or a portion thereof) of participating in a one-off academic sports competition in which they represent USB, up to a maximum total of CZK 10,000 relating to the representation of USB at the relevant academic sports competition.
2. **Direct costs** are deemed to be the following costs:
 - a. entry fees for the academic sports competition;
 - b. a journey made by public transport or by private car – in which case the cost is assessed in accordance with the relevant methodology;
 - c. appropriate insurance covering medical expenses abroad; and
 - d. accommodation to the extent necessary, up to the maximum amount set out in the relevant methodology.
3. The student must submit **the scholarship application** after the academic sports competition to which the application relates has taken place; however, no later than 2 months from the date of the competition or 1 month from the date of enrolment, if the student was not enrolled at the time of the competition. They are required to attach to the application all supporting documents relating to the direct costs claimed therein, as well as proof of their participation and ranking in the relevant academic sports competition. The applicant shall substantiate the distance or cost referred to in paragraph 2(b)(i) to (iii) by means of a calculation carried out using a reliable online application, accompanied by a link to the relevant application.
4. A scholarship **may not be awarded** in respect of costs financed from sources other than the student's own resources. The student's own resources shall also include the own resources of persons who have a maintenance obligation towards the student. A mandatory part of the application is a statutory declaration by the student stating that the costs claimed have not been and will not be funded from sources other than the student's own resources.
5. A scholarship may not be awarded to a person whose costs, as referred to in paragraph 2, have been covered under an agreement on sporting representation of USB pursuant to Article 12.





Article 7

Scholarship to support the representation of USB in the USB University team

1. **A member of a USB University sports team** representing USB in a university sports league who has played in at least 80 per cent of matches in the previous academic year may, upon the recommendation of the HEI sports coordinator, be awarded a one-off scholarship in recognition of their regular representation of USB in a University team participating in a university sports league; up to a maximum of once per semester. A member of the University team who is its **captain** may instead be awarded a captain's scholarship, even if they have failed to meet the 80 per cent match requirement for serious reasons.
2. **A scholarship may not be awarded to the extent** that the student has already received financial recognition from USB for representing the University, regardless of the source or form of such recognition. The student is obliged, upon request by the USB HEI sports coordinator, to make a sworn statement confirming that their representation of USB has not already been financially rewarded by USB, or to specify the extent to which this has occurred, and, if necessary, to provide evidence of this to the USB HEI sports coordinator. If the student refuses to make the declaration or provide proof as set out in the preceding sentence, or if the amount of financial reward already provided exceeds the amount of the scholarship to be awarded (paragraph 4), the scholarship under this Article cannot be awarded.
3. The scholarship is awarded **ex officio**; a student may encourage the USB HEI sports coordinator to submit a proposal for its award.
4. **The amount of the scholarship** for a member or captain of a University sports team is set out in Annexe 2 to this ordinance.

Article 8

Scholarship for a medal won while representing USB

1. **A USB sports representative** may, upon the recommendation of the USB HEI sports coordinator, be awarded a one-off scholarship for a medal won in an academic sports competition or in a university sports league, provided that they represented USB and achieved the relevant medal-winning position in the relevant academic year or in the preceding academic year.
2. **The scholarship may not be awarded to the extent** that the student has already received financial recognition from USB for winning a medal while representing USB, regardless of the source or form of such recognition. The student is obliged, upon request by the USB HEI sports coordinator, to make a sworn statement confirming that





they have not yet received financial recognition from USB for winning a medal while representing USB, or to state the extent to which they have been recognised, and, if necessary, to provide evidence of this to the USB HEI sports coordinator. If the student refuses to make the declaration or provide proof as set out in the preceding sentence, or if the amount of financial reward already received exceeds the amount of the scholarship to be awarded (paragraph 4), the scholarship under this Article cannot be awarded.

3. The scholarship is awarded **ex officio**; a student may encourage the USB HEI sports coordinator to submit a proposal for its award.
4. **The amount of the scholarship** is set out in Annexe 2 to this ordinance.

Article 9

General provisions on scholarships under this ordinance

1. The scholarship to support sports training (Article 4) is awarded by **the Rector** upon the student's application.
2. A scholarship under Article 6 is awarded by **the Dean** upon the student's application; scholarships under Articles 7 and 8 are awarded by **the Dean** ex officio.
3. **A scholarship may only be awarded** to a person who is **a student of USB** on the date of the decision on the application, even if they were not a student at the time of the relevant sporting competition with which the fulfilment of the conditions for the award of the scholarship is linked. In the case of a scholarship linked to representing USB (Articles 6 to 8), it may only be awarded in relation to **an academic sporting competition**, and only if the student in question **represented USB** at that competition.
4. There is no legal entitlement to a scholarship under this ordinance. However, a student who fulfils the conditions for its award set out in Articles 4 to 8 may be **denied it only on grounds worthy of special consideration**, in particular in the case of a student who, at any time in the past, has breached the moral or ethical rules applicable in sport or in their studies – in particular where they have breached the rules of *fair play* or *anti-doping regulations*, or have acted dishonestly or fraudulently in their studies, or where a disciplinary committee has found them guilty of a disciplinary offence, even if this occurred during a previous course of study at the USB or another higher education institution.
5. Applications under this scheme must **be submitted via IS/STAG**. If, at the time of submitting the application, there is reasonable cause to believe that the applicant's studies will be terminated within the following 30 days, the applicant is obliged to state this in the application.





6. The student must **attach** the following to the scholarship application:
- a. **documents confirming that they are a sports representative of USB**; this does not apply if they have previously been granted the status of a sports representative of the Czech Republic, which is still valid;
 - b. **documents substantiating the facts** assessed as part of the scholarship award procedure; if they fail to do so, it shall be deemed that the relevant fact does not exist on their part;
 - c. a statutory declaration stating that:
 - i. their sporting training is not supported by sources other than the student's own resources, or specifying the extent to which it is supported by other sources (in the case of an application for a scholarship under Article 4); or that
 - ii. the costs claimed have not been and will not be funded from sources other than the student's own resources (in the case of the procedure under Article 6; and furthermore that
 - iii. the student has never in the past breached the rules *of fair play* or *anti-doping regulations*, nor acted dishonestly or fraudulently during their studies, and that they have never been found guilty of a disciplinary offence by the disciplinary committee of any faculty or higher education institution.
7. **Any USB staff member** who becomes aware that a student has submitted an application for a scholarship under this ordinance is obliged to forward it without undue delay to **the USB HEI sports coordinator**. On the basis of the facts set out therein, the coordinator shall prepare an expert opinion for the relevant assessing or decision-making body (the Board, the Rector or the Dean) and, together with the opinion, shall forward the application to that body; the coordinator is obliged to do so within 15 days of the date of submission.
8. The USB HEI sports coordinator is obliged to propose to the Dean that a scholarship be awarded in accordance with paragraph 7 or 8 without undue delay after becoming aware that the conditions for its award have been met.
9. The Rector or Dean shall issue a decision **on the student's application within 30 days** of the date of its submission.
10. If a student meets the conditions for the award of a scholarship ex officio (Article 7 or 8), the Dean is obliged to issue a decision on the award of the scholarship **within 30 days of the date on which the proposal was submitted by the USB HEI Sports Coordinator**.





11. Any failure to act in relation to the award of a scholarship shall be dealt with by the Board.
12. In matters relating to scholarships not covered by this provision, the procedure **set out in the Scholarship Regulations** shall apply.

Article 10

Further rights of USB sports representatives

1. If a USB sports representative takes part in an academic sports competition in which they represent USB, the lecturer is obliged **to excuse their absence from compulsory classes** held during the period of their participation in the competition; this does not apply to the extent that their compulsory attendance at classes is reduced (Article 3(4)(b) or (6)). They are obliged to provide the lecturer with proof of their participation in the academic sports competition, as well as proof that they are a USB sports representative.
2. Representing USB in sport, in particular taking into account the extent of the sporting training required for this purpose, which has resulted in the extension or termination of their studies, may constitute grounds worthy of special consideration for **a reasonable reduction in the fee for the extended period of studies**.
3. A USB sports representative may use USB's sports facilities, sports equipment and clothing, and, where applicable, other premium services, **on preferential terms**. Details are set out in the relevant guidelines.

Article 11

Obligations of USB sports representatives and graduates

A USB sports representative or graduate with whom USB has concluded an agreement on sports representation in accordance with Article 10 is obliged to:

- a. notify the USB HEI sports coordinator in writing without delay of any changes to their sporting or academic activities which affect or could affect their rights and obligations arising from this ordinance or from their individual study plan;
- b. uphold the good reputation of USB and protect its legitimate interests;
- c. represent USB at selected academic, sporting or social competitions and events and make every effort to achieve the best possible sporting results;
- d. to inform the USB HEI sports coordinator about their sporting activities, participation in competitions and the results achieved;





- e. cooperate with the USB marketing office in presenting and promoting sporting results and training, in particular through participation in podcasts, the production of articles and interviews, photographic or audiovisual documentation, and other promotional activities organised by USB.

Article 12

Agreement on representing USB in sports

1. USB may conclude an agreement with a graduate (Article 2(2)) pursuant to Section 1746(2) of Act No. 89/2012, the Civil Code, as amended (hereinafter referred to as the 'Agreement on Representing USB in Sport'), in which
 - a. USB undertakes to reimburse the direct costs (or part thereof) reasonably incurred in connection with the graduate's representation of USB at a one-off academic sports competition, up to a maximum total amount of CZK 10,000 relating to the representation of USB at the relevant academic sports competition; and
 - b. the graduate undertakes to represent USB at the academic sports competition in question.a model agreement is set out in Annexe 1 to this ordinance.
2. The scope of direct costs which USB is entitled to agree to reimburse the graduate under the contract is governed by Article 6(2). A condition for concluding the agreement is the prior submission of supporting documents for these costs to the USB HEI sports coordinator for the purpose of drawing up the contract. The supervisor shall forward the supporting documents, which they have approved, to the human resources office of the relevant faculty for further processing, including securing the signature of the other contracting party (the graduate).
3. If USB concludes an agreement with a graduate regarding sporting representation, on the basis of which USB reimburses the graduate for the costs referred to in paragraph 1(a), the graduate is no longer entitled to apply for a scholarship to support one-off sporting representation of USB in relation to the same academic sporting competition in the future, even if they become a student.





Article 13

Transitional and final provisions

1. A scholarship under this ordinance may also be awarded in cases where it relates to circumstances that arose prior to its entry into force but have not yet been supported in any way by USB.
2. This ordinance shall take effect on 1 September 2026.

prof. Ing. Pavel Kozák, Ph.D.
Rector

Prepared by: Vice-Rector for Student Affairs

Distribution list: Deans, Vice-Deans for Student Affairs, student affairs offices of the faculties of USB, Board of Sport





Annexe No. 1

to USB Rector's Ordinance No. R XXX on the status of USB sports representatives, conditions of studies and the provision of support to USB sports representatives

MODEL AGREEMENT ON SPORTS REPRESENTATION PURSUANT TO ARTICLE 12

Agreement on USB Sports Representation

concluded in accordance with the provisions of Section 1746(2) of Act No. 89/2012, the Civil Code

University of South Bohemia in České Budějovice

Branišovská 1645/31a, 370 05 České Budějovice, Company Registration Number: 60076658

Faculty of XXX

represented by XXX

(hereinafter referred to as 'USB')

and

Mr/Ms:

date of birth:

permanent address:

bank account number, bank code:

(hereinafter referred to as the 'Participant')

enter into this agreement on sporting representation on behalf of USB (hereinafter referred to as the 'Agreement'):

I.

Declaration by the Participant

The Participant declares that they are a graduate within the meaning of Article 2(2) of the USB Rector's Ordinance No. R 645 on the status of USB sports representatives, conditions of studies and the provision of support to USB sports representatives.

II.

Subject matter of the Agreement

The Participant undertakes to take part as a USB representative in the following sporting event:





Name of the event:

Venue:

Date:

III.

Reimbursement of costs

1. USB undertakes to reimburse the Participant for the following reasonably incurred direct costs associated with participation in the sporting event referred to in Article II:
 - a. entry fee;
 - b. travel by public transport or by private car – in the latter case, the cost shall be assessed in accordance with the relevant methodology;
 - c. appropriate insurance covering medical expenses abroad; and
 - d. accommodation to the extent necessary, up to the maximum amount set out in the relevant methodology,up to a maximum total of CZK 10,000.
2. USB undertakes to reimburse the Participant for the costs referred to in paragraph 1 by bank transfer to the bank account specified in the introduction to the Agreement.
3. Reimbursement of costs under paragraph 1 shall be paid in the proven amount on the basis of the documents submitted. The Participant is obliged to submit the documents for the settlement of costs within 10 days of the end of the event to: XXXXX.
4. The Participant declares that the eligible costs referred to in paragraph 1 for participation in the sporting event specified in Article II, which they have submitted for reimbursement, have not been covered by a third party.

III.

Final provisions

1. Any amendments to this Agreement may only be made in the form of written addenda signed by both parties on a single document.
2. The Participant acknowledges that, in connection with the sporting event referred to in Article II, visual or audio-visual recordings may be made and published for the purpose of providing information about the activities of USB and the course of the sporting event.





3. This Agreement is drawn up in 2 (two) copies, of which each party shall receive 1 (one). It shall come into effect on the date of signature by both parties.

České Budějovice, on

.....

Participant

.....

USB





Annexe No. 2

to the USB Rector's Ordinance No. R 645 on the status of USB sports representatives, conditions of studies and the provision of support to USB sports representatives

POLICY FOR THE SUPPORT OF USB SPORTS REPRESENTATIVES AND UNIVERSITY SPORT AT USB

Article 1

Introductory Provisions

1. This Annexe sets out, in accordance with USB Rector's Ordinance No. R XXX (hereinafter referred to as the 'Ordinance'), the amounts of scholarships to which the Ordinance refers in Annexe No. 2, and the basic framework for the organisation of USB University sports teams participating in university sports leagues.

Article 2

USB University sports teams

1. The University of South Bohemia in České Budějovice organises the participation of its University sports teams in university sports leagues; the following teams are currently expected to take part:

Sport / team	League dates
Floorball (Men/Women)	WS / SS
Basketball (Men)	WS / SS
Volleyball (Men/Women)	WS / SS
Football / Futsal	Calendar year

2. The specific composition of University sports teams, their organisational arrangements and participation in individual competitions are governed by the current regulations of the relevant university sports leagues.

Article 3

Scholarship to support sports training

The amount of the scholarship to support sports training, as set out in Article 4 of the ordinance, is CZK 4,000 per month.

Article 4

Scholarship to support representation of USB in a University team

1. The amount of the scholarship under Article 7 of the ordinance is determined as follows:

Category	Scholarship amount
Member of a university sports team	CZK 1,000





Head of a University sports team	CZK 10,000
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Article 5

Scholarship for a medal won while representing USB

1. The amount of the scholarship for a medal-winning performance, in accordance with Article 8 of the ordinance, is determined as follows:

Number of athletes	Coefficient	1st place	2nd place	3rd place
Individual (1)	1.0	CZK 6,000	CZK 4,000	CZK 2,000
2–3 athletes	0.7	CZK 4,200	CZK 2,800	CZK 1,400
4 or more athletes	0.5	CZK 3,000	CZK 2,000	CZK 1,000

