



COLLECTION OF DECISIONS AND ORDINANCES OF THE UNIVERSITY OF SOUTH BOHEMIA IN ČESKÉ BUDĚJOVICE

No: R 615

Date: 10 November 2025

Rector's decision on the announcement of the election of the Ombudsman of the University of South Bohemia in České Budějovice

Article 1 Introductory provisions

I hereby announce the election of the Ombudsman of the University of South Bohemia in České Budějovice (hereinafter referred to as 'USB') for the term of office 2026–2028, in accordance with USB Rector's Ordinance No. R 597 on the USB Ombudsman. The position of USB Ombudsman will be performed under the following conditions:

- Employment contract at 0.3 FTE
- Place of work: České Budějovice
- Contract term: 3 years

The announcement of the election of the USB Ombudsman will be published on the official notice board on the USB website.

1) Date and location of the election

16 February 2026 at 14:00. Meeting of the USB Academic Senate

2) Nomination of candidates

Candidates may be nominated by submitting a nomination form signed by the nominator to the office of the USB Rector, No. 03034, Branišovská 1645/31a, České Budějovice, or electronically with the nominator's electronic signature to the email address: mvazacova@jcu.cz.

If a candidate is nominated by a collective body (i.e. the academic senate of the faculty or the USB Ethics Committee), the nomination form or e-mail with the nomination shall be signed by the chair of the respective body.

A template nomination form for the position of USB Ombudsman is provided in Annexe 1 to this decision.



Candidates may be nominated by the USB Rector, deans, members of the USB Academic Senate, faculty academic senates, and the USB Ethics Committee

Candidate:

- **Must** be a scientific or academic employee of USB
- **Cannot** be the USB Rector, vice-rectors, Bursar, deans, vice-deans, faculty secretaries, directors of constituent parts of USB, members of the USB/faculty Academic Senate, USB/faculty Scientific Board, USB/faculty Ethics Committee, USB Board of Trustees, USB/faculty Disciplinary Committee, institute directors, department heads, or other similar organisational units.

Nominations may be submitted from the time the election is announced until 12:00 PM on 24 November 2025.

The Rector's Office will then request the consent of the nominated candidates to stand for election and their CVs. The Head of the Rector's Office will submit a list of nominated candidates, including their CVs, to the Chair of the USB Academic Senate by 10 December 2025 at the latest.

Article 2

Final provisions

1. This decision comes into force and effect on the date of its publication in the collection of decisions and Rector's ordinances in the public section of the USB website.

prof. Ing. Pavel Kozák, Ph.D.
Rector

Prepared by: Mgr. Jan Černý, Head of the Legal Office

Distribution list: USB management, deans of USB faculties, USB Academic Senate, chairs of the academic senates of faculties, USB Ethics Committee Chair



Annexe No. 1

Nomination of a candidate for the position of USB Ombudsman

I, the undersigned (first name, last name, title):

.....

nominate the following candidate for the position of USB Ombudsman for the period 2026–2028:

.....

(first name, last name, title, faculty, job title)

In on

Signature

Annexe No. 2

Candidate's consent to stand for election to the position of USB Ombudsman

I, the undersigned (first name, last name, title)

.....

agree to stand as a candidate for the position of JU Ombudsman for the period 2026–2028

In on

Signature