



COLLECTION OF DECISIONS AND ORDINANCES OF THE UNIVERSITY OF SOUTH BOHEMIA IN ČESKÉ BUDĚJOVICE

Number R 601

Date 13 June 2025

Rector's ordinance First Aid Plan

Article 1 Introductory provisions

In order to implement the provisions of Sections 102(6) and (7) and 103(1)(j) of Act No 262/2006, the Labour Code, as amended, and the provisions of Section 2(1)(f) of Act No 309/2006, on ensuring other conditions of occupational safety and health, as amended, I issue the following USB Rector's Ordinance on handling emergencies and providing first aid at a workplace.

Article 2 Call for help

If the nature of the emergency requires it, you should report it to one of the telephone numbers listed below or to the single European emergency number 112.

Emergency Medical Service	155
Fire Rescue Service	150
Police	158
Single European emergency number	112

Article 3 Description of the process

1. Providing first aid is one of the basic moral and legal obligations of every person. Employees must not endanger their own health or the health of other persons when providing first aid (e.g. they must turn off the electricity, rescue the injured person, etc.). Non-professional first aid must be provided until the arrival of professional providers of first aid, after which they follow the instructions of paramedics and rescue workers. The injured person must not be left unattended.



2. The employer is obliged to provide and determine, according to the type of activity and the size of the workplace, the necessary number of employees who organise the provision of first aid, and ensure the calling of, in particular, a medical rescue service provider.
3. Further details are set out in the first aid plan attached to this ordinance as Annexe No 1.

Article 4 **Final provisions**

1. This ordinance rescinds Rector's Ordinance No R 77, on the provision of first aid – Trauma Plan, dated 13 March 2007.
2. This ordinance comes into force and effect on the date of publication in the collection of the USB Rector's ordinances in the public section of the USB website.

prof. Ing. Pavel Kozák, Ph.D.
Rector of USB

Prepared by: Miroslav Hovorka, Senior Officer, Occupational Safety and Health Office

Distribution list: USB management, Deans of USB faculties, Directors of other USB constituent parts, Rectorate's Human Resources Office

Annexe:

1. First Aid Plan