



COLLECTION OF DECISIONS AND OF THE UNIVERSITY OF SOUTH BOHEMIA IN ČESKÉ BUDĚJOVICE

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RECTOR'S ORDINANCE ESTABLISHING THE REGULATIONS FOR THE AWARD OF HONORARY DEGREES, HONORARY TITLES, COMMEMORATIVE MEDALS, AND SCIENTIFIC AND TEACHING AWARDS OF THE UNIVERSITY OF SOUTH BOHEMIA IN ČESKÉ BUDĚJOVICE

PART ONE GENERAL PROVISIONS

Article 1 Subject of regulation

(1) These Regulations for the award of honorary degrees, honorary titles, commemorative medals and scientific and teaching awards of the University of South Bohemia in České Budějovice (hereinafter referred to as 'Regulations') regulate the procedures for the award of honorary degrees, honorary titles, commemorative medals and scientific and teaching awards of the University of South Bohemia in České Budějovice (hereinafter referred to as 'USB').

Article 2 Honorary degrees, honorary titles and commemorative medals

(1) Honorary degrees, honorary titles and commemorative medals awarded at USB are:

- (a) Doctor honoris causa,
- (b) Professor honoris causa,
- (c) Professor Emeritus,
- (d) USB and faculty commemorative medals.



Article 3

Awards for the results of scientific activities

- (1) USB highly values the scientific work of its staff and students, and reflects this pride, among other things, in the scientific awards it gives each year to the best of them.
- (2) Scientific awards at USB are granted for outstanding research and popularisation achievements in the field of science and research
- (3) Scientific awards at USB are granted by the Rector on the proposal of the advisory boards specified below.

Article 4

Awards for the results of teaching activities

- (1) USB values the teaching work of its employees and reflects this pride in, among other things, the teaching awards it presents annually to the best of them.
- (2) Teaching awards at USB are given for outstanding results of teaching activities of USB employees.
- (3) Teaching awards at USB are conferred by the Rector on the proposal of the advisory boards specified below.

PART TWO

HONORARY DEGREES AND HONORARY TITLES

Article 5

Doctor honoris causa

- (1) The honorary degree of doctor honoris causa (abbreviated as 'dr. h. c.' and placed after the name) is awarded to figures who have made a significant contribution to the development of science, culture or otherwise to the benefit of mankind on a national and international scale.
- (2) A nomination for the award of the honorary degree of Doctor honoris causa may be submitted by:
 - (a) Rector,
 - (b) members of the USB Scientific Board,
 - (c) Scientific Boards of USB faculties.
- (3) A nomination for the award of the honorary degree of doctor honoris causa must contain the following elements:



- (a) the name of the scientific discipline for the appointment,
 - (b) a professional curriculum vitae of the proposed candidate, focusing on his/her work in higher education teaching, scientific and research work and other creative work,
 - (c) a justification for the nomination, including the benefits for USB.
- (4) The award of the honorary degree of doctor honoris causa is decided by the USB Scientific Board.
- (5) The honorary degree of doctor honoris causa may be conferred only if the proposed candidate agrees to it. The consent of the proposed person shall be requested by the USB Rector after the preliminary approval of the USB Scientific Board.
- (6) The award of the honorary degree of doctor honoris causa is made at a solemn academic ceremony, the form of which is determined by the Rector. If for serious reasons the candidate is unable to be present at the ceremony, he or she may be represented by a proxy.

Article 6

Professor honoris causa

- (1) The honorary degree of professor honoris causa (abbreviated as 'prof. h. c.' and placed after the name) is conferred by the Rector on internationally renowned figures who have not had an employment relationship at USB in the past, yet have made a significant contribution to the development of teaching or creative activities at USB or have collaborated in a significant way with leading USB professors and research teams. An active or former academic or scientific staff member of a higher education institution or other research organisation in the Czech Republic or abroad may become a professor honoris causa.
- (2) The nomination for the award of the degree of professor honoris causa, including the justification, is submitted to the Rector by a Dean.
- (3) A nomination for the award of the honorary degree of professor honoris causa must contain the following elements:
- (a) the name of the scientific discipline for the appointment,
 - (b) a professional curriculum vitae of the proposed candidate, focusing on his/her work in higher education teaching, scientific and research work and other creative work,
 - (c) a justification for the nomination, including the benefits for USB.
- (4) If the required conditions for the award of the honorary degree of professor honoris causa are met, the Rector shall submit the nomination to the USB Scientific Board and, taking into account its opinion,



shall decide whether or not the honorary degree shall be awarded.

(5) The decree conferring the honorary rank of professor honoris causa is presented by the Rector. The decree shall be presented at a solemn academic ceremony, the form of which shall be determined by the Rector. If the candidate is unable to attend the ceremony for serious reasons, he or she may be represented by a proxy.

Article 7

Professor emeritus

(1) The Rector shall confer the honorary title of professor emeritus (abbreviated 'prof. em.' and placed after the name) on a professor who has retired from employment at USB or who is retired and was formerly an employee of USB.

(2) Emeritus professors are appointed by the Rector on the proposal of the Dean of the relevant faculty following a statement of the Scientific Board of that faculty.

(3) A nomination for the award of the honorary title of professor emeritus must contain the following elements:

- (a) the name of the scientific discipline for appointment,
- (b) a professional curriculum vitae of the proposed candidate, focusing on his/her work in higher education teaching, scientific and research work and other creative work,
- (c) a justification for the nomination, including the benefits for USB,
- (d) evidence of qualifications.

(4) The decree conferring the honorary title of professor emeritus is presented by the Rector. The presentation of the decree shall be carried out in a ceremonial manner to be determined by the Rector. If the candidate is unable to attend the ceremony for serious reasons, he or she may be represented by a proxy.

(5) Emeritus professors have the right to participate in creative activities at USB and may use its facilities and information technology for this purpose. Appointment as professor emeritus does not give rise to any employment rights. Emeritus professors have the right to be given the floor at a meeting of the USB academic community.

Article 8

USB and faculty commemorative medals



(1) USB and the faculties shall award commemorative medals of the University and the faculties to academic staff, students and other persons who have made a significant contribution to the development of USB or the faculty in the field of education, science or academic freedom.

(2) A nomination for the award of a commemorative medal may be submitted by:

(a) Rector,

(b) Dean,

(c) USB Scientific Board and the Scientific Boards of the individual faculties.

(3) The Rector decides on the award of the USB commemorative medal; the Dean decides on the award of the faculty commemorative medal.

(4) USB commemorative medals are presented by the Rector or the Vice-Rector authorised by the Rector in a ceremonial manner. USB commemorative medals shall be accompanied by a certificate of the award of the USB commemorative medal.

(5) Faculty commemorative medals are awarded by a Dean or his/her authorised representative in a ceremonial manner. At the same time as the faculty commemorative medal, a diploma of the award of the faculty commemorative medal shall be presented.

PART THREE SCIENTIFIC AWARDS

Article 9 Scientific awards

(1) Awards for the results of scientific, research and other creative activities (abbreviated as 'scientific awards') are awarded primarily to individuals (also to teams in justified cases worthy of special consideration) for outstanding research activities.

(2) Scientific awards may be given in four disciplinary categories:

- natural sciences,
- agricultural and fishery sciences,
- social sciences,
- humanities.

(3) The scientific awards referred to in Article 9(2) of these Regulations may be awarded in two categories:

- USB staff,
- USB students (former students within one year of graduation can be included in this category).

(4) USB highly values the tradition of education in the South Bohemian region and therefore names its



scientific awards in individual disciplinary categories as follows:

- The Zdeněk Veselovský Prize in Natural Sciences, in honour of one of the most important Czech zoologists, who, among other things, worked at the present USB Faculty of Science,
- The Jakub Krčín Prize in Agricultural and Fishery Sciences, in honour of the Regent of Rožmberk and one of the most famous Czech fishermen,
- The George Franz August Buquoy Prize in Social Sciences, in honour of the Austrian and Czech economist, scientist, writer, entrepreneur and inventor,
- The Robert Sako Prize in Humanities, in honour of the eminent Czech historian who worked, among other things, at the USB Faculty of Education and the USB Faculty of Arts.

(5) Student prizes may also be awarded for outstanding bachelor's, master's or doctoral theses.

(6) As a rule, one prize is awarded each year in each of the eight categories.

Article 10

Awards for Popularisation of Science

(1) Awards for the popularisation of science are awarded primarily to individuals (also to teams in justified cases worthy of special consideration).

(2) USB highly values the tradition of education in the South Bohemian region and therefore names its awards for the popularisation of science as the Jana Anna Kateřina Zátková Prize, in honour of a prominent social activist and fighter for women's rights, co-founder and long-time chairwoman of the České Budějovice Women's Association Ludmila, who, among other things, was involved in promoting women's education.

(3) The Jana Anna Kateřina Zátková Prize is awarded for significant popularisation activities, usually including an outstanding popularisation work of a monographic nature that brings the selected scientific field closer to a wider readership and/or a series of popularisation articles, media appearances or popularisation lectures that promote science in general or its specific field.

(4) As a rule, one Jana Anna Kateřina Zátková Prize is awarded each year.

Article 11

Submission of nominations

(1) Each USB faculty may submit no more than two duly substantiated nominations for each category each year. The proposer is the Dean or Vice-Dean with the research remit of the respective faculty.

(2) The proposed person must be a USB employee who has his or her full-time employment with USB or a USB student. The proposed team must be a research team based at the USB, the leader of which is a USB employee who has his or her full-time employment with USB. In cases worthy of special consideration, the award may also be made to former USB employees, e.g. USB professors emeritus, who are no longer employed by USB at the time of the award.

(3) The proper justification of a nomination for a scientific award or an award for the popularisation of science is entirely the responsibility of the proposer. In each category, in addition to evaluating the specific significant work or activity submitted, consideration is given to the longer-term positive impact in the field.



(4) A nomination for an award for a specific person or team may be submitted in only one category in a given year.

(5) Nominations shall be submitted on the nomination forms attached to this ordinance. Nominations shall be submitted to the Science and Research Office of the USB Rectorate by May 31 of that year, unless otherwise specified by the Science and Research Office of the USB Rectorate in that year.

(6) The Vice-Rector for Research and the Vice-Deans with the research remit will discuss the submitted nominations and jointly determine the order of these nominations. These rankings will then be forwarded to the Rector for final selection of the nominations to be given awards.

Article 12

Award components

(1) The award ceremony takes place at the annual USB academic year opening ceremony.

(2) The award includes a certificate, a print, and a financial reward. The financial reward is paid to the awarded employees, students or former employees of USB (see Article 11(2)), and to their leaders in the case of teams. The amount of the financial reward is set annually by the USB Rector.

(3) The financial award will be paid to the awardees in the month following the award from the portion of the USB Rectorate budget allocated to the Science and Research Office.

PART FOUR

TEACHING AWARDS

Article 13

Teaching awards

(1) Teaching awards may be given in two categories:

- for excellence in teaching,
- for outstanding, state-of-the-art higher education textbooks.

(2) USB highly values the tradition of education in the South Bohemian region and therefore names its teaching awards as the Jarloch Prize, in honour of Jarloch (1165–1228), an important bearer of education and the first South Bohemian chronicler, abbot and co-founder of the Milevsko monastery.

Article 14

Submission of nominations

(1) Each USB faculty may submit no more than two duly substantiated nominations for the Jarloch Prize for Excellence in Teaching each year. The proposer is the student section of the Academic Senate of the respective faculty. In addition, the student section of the USB Academic Senate may also submit up to two duly substantiated nominations .

(2) Each USB faculty may submit no more than two properly justified nominations for the Jarloch Prize for



outstanding, modern higher education textbooks each year. The proposer shall be a Dean or Vice-Dean with the student affairs remit at the faculty concerned.

(3) The proposed educator or lead author of the proposed textbook must be a USB employee who has his or her full-time employment with USB (in the case of co-authorship of a textbook, emphasis is placed on a significant USB employee contribution). In cases worthy of special consideration, the award may also be given to a USB professor emeritus who is not employed by USB at the time of the award.

(4) Higher education textbooks published during the three years preceding the submission deadline or in the year of submission may be proposed for the award.

(5) The Jarloch Prize can only be won once in each category.

(6) Nominations shall be submitted on the nomination form attached to this ordinance. A nomination for a higher education publication must be accompanied by a copy of the publication. It is recommended that the nomination be accompanied by a documented review reception of the publication. Nominations shall be submitted to the Office of Study Activities of the USB Rectorate by April 30 of the year in question.

(7) The Vice-Rector for Student Affairs and the Vice-Deans with the student affairs remit will discuss the submitted nominations and jointly determine the order of these nominations. These rankings will then be forwarded to the Rector for final selection of the nominations to be given awards.

(8) A maximum of two awards may be given in each category.

Article 15

Award components

(1) The ceremonial presentation of teaching awards takes place at the annual USB celebration of the academic year's opening.

(2) The award includes a certificate, a special medal and a financial reward. The financial reward is paid to the awarded USB employees or professors emeritus. The amount of the financial reward is determined annually by the USB Rector.

(3) The financial award will be paid to the awardees in the month following the award from the portion of the USB Rectorate budget that is allocated to the USB Rectorate Office of Study Activities.

PART FIVE

FINAL PROVISIONS

(1) Records of all honorary titles and honorary degrees awarded are kept at the Science and Research Office of the USB Rectorate; records of commemorative medals awarded by the USB Rector are kept at the USB Rector's Office, and records of faculty commemorative medals awarded are kept at faculties.

(2) Records of all scientific awards are kept in the Science and Research Office of the USB Rectorate, and records of all teaching awards are kept in the Office of Study Activities of the USB Rectorate.

(3) The awarding of scientific and teaching awards is announced on the USB website.



(4) This ordinance repeals the ordinance R 524 of 30 June 2023.

(5) These Regulations take effect on 9 May 2025.

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Rector

Prepared by: Vice-Rector for Research

Distribution list: Deans of USB faculties, Vice-Deans with the research remit and the remit of student affairs of USB faculties

Annexes: nomination forms for individual scientific and teaching awards