



COLLECTION OF DECISIONS AND ORDINANCES OF THE UNIVERSITY OF SOUTH BOHEMIA IN ČESKÉ BUDĚJOVICE

number: R 495

date: 28 January 2022

Rector's Ordinance on setting tuition fees for the academic year 2022/2023

- (1) On 28 January 2022, the Ministry of Education, Youth and Sports announced the basis for setting study-related fees valid for the academic year commenced in 2022 in the amount of CZK 4 418 (to wit: four thousand four hundred eighteen Czech korunas) in accordance with Section 58(2) of the Act No 111/1998, on Higher Education Institutions and on the Modification and on Amendments and Supplements to some other Acts (the Higher Education Act), as amended by later regulations (hereinafter as the 'Act').
- (2) In accordance with Section 58(3) of the Act and the Statutes of the University of South Bohemia in České Budějovice (hereinafter as 'USB') I am setting tuition fees for students who have exceeded the standard length of studies in a bachelor's or master's degree programme increased by one year. The following fees are to be paid for every 6 months of studies started:
 - a) CZK 15 470 (to wit: fifteen thousand four hundred and seventy Czech korunas) for students enrolled at the USB Faculty of Economics, USB Faculty of Arts, USB Faculty of Education and the USB Faculty of Theology;
 - b) CZK 18 780 (to wit: eighteen thousand seven hundred and eighty Czech korunas) for students enrolled at the USB Faculty of Health and Social Sciences;
 - c) CZK 22 090 (to wit: twenty-two thousand and ninety Czech korunas) for students enrolled at the USB Faculty of Fisheries and Protection of Waters, USB Faculty of Science, and the USB Faculty of Agriculture.

The dean of the faculty at which the student, to whom the conditions outlined in Section 58 (3) of the Act apply, is enrolled issues a decision concerning the setting of the tuition fee in the appropriate amount at least 90 days before the due date of the fee. The due date of the fee is determined by the decision of the dean concerning the setting of a tuition fee.

- (3) Fees outlined in this ordinance are paid by a bank transfer according to instructions outlined in the corresponding ordinance of the dean or instructions outlined in the corresponding decision of the dean concerning the setting of the tuition fee. In cases worthy of note, the dean may establish a different manner of payment of the fee or decide on a different manner of settlement of the fee.
- (4) Students may submit a request to the dean of the faculty to have the fee waived, lowered, or to have the fee (as per section 2) due date postponed, or to have an instalment plan arranged before the decision on the setting of the fee is issued or concurrently with an appeal against the decision issued. Requests submitted before the decision on the setting of the fee is issued are viewed as an exercise of the right to state one's position in the course of the procedure, offer evidence, and make other proposals pursuant to Section 36(1)(2) of the Act No 500/2004, the Administrative Procedure Code, as amended.
- (5) Students must substantiate the grounds for submitting the request as per section 4. In cases worthy of note, the dean may accept a sworn statement concerning the grounds as the substantiation of the grounds. In the case of substantiating the grounds, furthermore, it applies that a confirmation that has not expired yet and that was previously made available to any constituent part of the USB, or the Support Centre for Students with Special Needs, does not need to be submitted again, but students indicate the constituent part, or the



organisational unit of USB, that the confirmation was submitted to in their requests. Particularly the following may be grounds for the request:

- a) difficult social situations
 - b) serious health grounds
 - c) other grounds worthy of note
- (6) Upon a request from a student submitted before the decision on the setting of a tuition fee as per paragraph 2, the dean may decide on the setting of a fee in an amount that is lower than the amount indicated in paragraph 2; the dean may also set an instalment calendar or extend the payment deadline.
- (7) Students may appeal against the decision of the dean concerning the setting of a tuition fee following paragraph 2 or paragraph 6 within 30 days from the day of the announcement of the decision. The appeal has a suspensory effect pursuant to Section 68(4) of the Act. Students are to submit their appeals to the dean of the faculty at which they are enrolled. The dean may only grant the appeal or refer it to the Rector for a decision. In the context of deciding the appeal against the decision on the setting of the study-related fee, the Rector takes into account the student's study results, his/her social situation, potential serious health or other grounds worthy of note of the student on the basis of duly substantiated facts and in such a manner that no unfounded differences arise when deciding identical or similar cases. Pursuant to Section 58(7) of the Act, the Rector may lower the fee, waive the fee, or postpone its due date. The decision of the Rector is final and its change may be enforced only by legal action.
- (8) Rector's Ordinance No R 461 issued on 29 January 2021 is hereby rescinded.
- (9) Provisions of paragraphs 2 and 8 are in effect from 1 September 2022; other provisions are in effect from 1 February 2022.

prof. PhDr. Bohumil Jiroušek, Dr., v. r.
Rector

Prepared by: Vice-Rector for Student Affairs

Distribution list: Bursar, deans of USB faculties, vice-deans for student affairs, heads of student affairs offices, administrator and methodology specialists of study tasks of IS STAG and IS SIMS, Head of the Support Centre for Students with Special Needs