



COLLECTION OF DECISIONS AND ORDINANCES OF THE UNIVERSITY OF SOUTH BOHEMIA IN ČESKÉ BUDĚJOVICE

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Rector's ordinance on proceedings concerning the establishment and appointment of a position of adjunct professor at the University of South Bohemia in České Budějovice

Article 1

This ordinance determines the correct proceedings concerning the establishment of a position of adjunct professor of the University of South Bohemia (hereinafter as the "USB") in České Budějovice and the proceedings concerning the appointment to a position of adjunct professor of the USB.

Article 2

The following persons can become an adjunct professor of the USB (hereinafter as the "adjunct professor"):

- a) a person who has achieved a position comparable to an associate professor or a professor abroad or,
- b) a person who is an eminent expert who has been active in the educational field in question for the time of 20 years at least.

Article 3

Proceedings concerning the establishment of a position of adjunct professor

1. The discussion concerning a proposal takes place at the Faculty, where the position of adjunct professor is supposed to be established, and within the field of education, for which the University of South Bohemia in České Budějovice is institutionally accredited.
2. Proceeding concerning the establishment of a position of adjunct professor is commenced on the basis of a proposal of a Dean of a Faculty of the USB proposed to the Scientific Board of the Faculty. The placement of the position of adjunct professor within the organisational structure of the Faculty is a part of the proposal.
3. In such a case that the proposal gained the approval of a simple majority of all members of the Scientific Board of the Faculty present, the Dean of the Faculty submits the proposal to the Rector without undue delay in order for the Rector to make a decision concerning the establishment of the position of adjunct professor. The Rector shall make this decision without undue delay. The decision of the Rector cannot be appealed.

Article 4

Proceedings concerning the appointment of a position of adjunct professor

1. The proposal for an appointment of a position of adjunct professor is submitted to the Dean of the Faculty, where this position is established, by the managing employee of the relevant place of work/facility (department, institute, laboratory). Should there be more positions of adjunct professor established, a precise identification of the position that the proposal concerns must be a part of the proposal.
2. The following documents concerning the applicant are attached to the proposal:
 - a) a curriculum vitae,
 - b) documents concerning achieved education and the achievement of the relevant academic degree,
 - c) documents concerning achieving scientific ranks or other expert qualification comparable to associate professor or professor abroad or an overview of activity in the field of education in question covering a period of 20 years,
 - d) a record sheet of pedagogical work of the applicant (if the applicant had been performing pedagogical work),
 - e) a structured bibliography of the applicant (if the applicant had been actively publishing),
 - f) materials for the evaluation of experience gained abroad, training scientific workers and results of research (including solutions of grants, important projects, discoveries, innovations and significant inventions) and
 - g) a brief outline of intentions concerning the applicant's future activities.
3. The Dean of the Faculty submits the proposal for the appointment of a position of adjunct professor to the Rector without undue delay.
4. The Rector submits the proposal for the appointment of a position of adjunct professor for approval to the Scientific Board of the University without undue delay.
5. In the case that the proposal for the appointment of a position of adjunct professor received the approval of a simple majority of members of the Scientific Board of the University present in a secret ballot, the Rector appoints the applicant an adjunct professor at the relevant position of adjunct professor without undue delay.
6. The decree of appointment, by which the title of adjunct professor is awarded, is issued and presented to the applicant on the basis of an appointment by the Rector. The decree of appointment is prepared by the Department of Science and Research of the Rectorate of the USB. The Department of Science and Research of the Rectorate of the USB also keeps records of awarded titles of adjunct professor at the USB.
7. Should the proposal not receive the majority of votes of all members of the Scientific Board of the USB in a secret ballot, the applicant is not appointed to the position.

Article 5

1. Adjunct Professor is a member of the academic staff of the USB.
2. Adjunct professor performs activities in the fields of pedagogy, science, research, development, innovation, artistic or other creative activities (hereinafter as the "creative activity") in accordance with internal regulations of the USB.



3. Requirements concerning the specific performance of work of adjunct professor is determined by the Dean of the relevant Faculty.
4. Adjunct professor does not have the right to the use of the title professor, abbreviated to “prof.”, before his/her name, within the meaning of the law. In connection with his/her activity stemming from the work placement at the USB, he/she can use the designation „mimořádný profesor Jihočeské univerzity v Českých Budějovicích“ in the Czech language or the designation „Adjunct Professor at University of South Bohemia“ in the English language. This does not affect the use of the title professor, associate professor or their equivalents that were awarded abroad.
5. The position of adjunct professor is not appointed in a tender as per the law.

Article 6

Provisions concerning the effect

This ordinance comes into effect on April 16, 2020.

Professor PhDr. Bohumil Jiroušek, Dr.

The Rector

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